



## Artisans Vendor Application

Name \_\_\_\_\_

Business Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ FAX (\_\_\_\_) \_\_\_\_\_

Have you participated in previous Dam Festival Events? Yes \_\_\_ No \_\_\_ What Year? \_\_\_\_\_

Only 1 (one) vehicle pass will be given to each Vendor (unless otherwise requested). Please provide the vehicle license plate number to be used \_\_\_\_\_ (The pass is good between 8:00 a.m. – 10:00 a.m. and 8:00 p.m. – 9:30 p.m.)

**Vehicle passes will be mailed to you after we receive the signed application form.**

Please describe your business/trade, what you will have on display/demonstrating and items you will be selling: \_\_\_\_\_

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If needed, please write on the back of this page to fully describe your items.

### Space / Fees

A space is defined as 10' X 10'. If your unit is larger, you must request enough spaces to accommodate your whole unit (for example, a 22' unit needs 3 spaces). Your hitch must be included in your dimensions.

Your dimensions: \_\_\_\_\_ Feet wide \_\_\_\_\_ Feet long.

Do you have a canopy? Yes \_\_\_\_\_ No \_\_\_\_\_ (Canopy must be adaptable to any surface)

There is no fee for non-profit organizations and demonstrating artisans. If you are selling merchandise there is a \$25.00 Booth fee.

(back)

**Please read carefully and sign below:**

All information provided in this application is true and correct. I/we agree to and will abide by the following:

1. My/our exhibit will be open on: **Saturday, June 18, 2011 from 12:00 noon. to 8:00 p.m.**  
(If your exhibit is removed before 8:00 p.m., without prior approval, you will not be invited back to next year's event.)
2. **My/Our exhibit will be set up by 12:00 noon, and will be taken down by 8:00 p.m.**
3. I/We will be given 1 (one) vehicle pass (unless more are requested) to be used for unloading and loading our vehicle. The vehicle pass will be prominently displayed in the front window of the vehicle, at all times. **Only the vehicle(s) specified on this form will be allowed to unload and load at event site. The specified vehicle(s) must be removed from the Dam Festival Event location by 10:00 a.m. (unloading) and 9:30 p.m. (Loading)**
4. I/we will not be selling food products.
5. Electricity **will not** be available. (If required contact the Little Falls Convention & Visitors Bureau)
6. Water **will not** be available.
7. Vehicles, trailers, or any part of my/our exhibit, including tables and chairs, will not be parked in front of my/our exhibit or any other exhibitor.
8. I/We will provide a garbage container for our exhibit and will pick up all trash around our exhibit site before I/we leave.
9. All vehicles will be parked in designated parking areas away from my/our exhibit and event site.
10. I/we agree to indemnify and hold harmless the Little Falls Convention and Visitors Bureau, staff members, volunteers, City of Little Falls, and private property owners in the event district from any loss or liability that may arise as a result from my entry in the event.

Signed \_\_\_\_\_ on (Date) \_\_\_\_\_

Position \_\_\_\_\_ for (Organization) \_\_\_\_\_

**Keep a copy of this completed application for your records. Thank You!**

Please return this completed and signed application **postmarked by April 30, 2011** to:

**Little Falls Dam Festival Committee  
Little Falls Convention and Visitors Bureau  
606 SE First Street  
Little Falls, MN 56345  
(320)616-4959 or fax (320)616-4961**